Career Life Education 10 - Unit 4

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Block: \_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_

Congratulations on the completion of Unit 4 in CLE 10 - I hope you learned some things about possible career paths as well as practical job searching and interviewing skills.

Throughout the unit we have worked on the following **Core Competencies**:

* *Communication*: explain/recount and reflect on skills through cover letter, resume and interview assignments
* *Critical and Creative Thinking*: Course planning assignment with future goals in mind
* *Social Responsibility*: Networking assignment (development and realization of relationships)
* *Positive Personal and Cultural Identity*: Development of an up to date resume (Knowing personal strengths and abilities)

Please check next to your completed assignments and then give yourself a mark below on the rubric.

* Practice for an Interview Assignment
* Cover Letter
* Resume
* Interview of an Adult Assignment
* Networking Assignment
* Course Planning Assignment
* Core Competency Assignment
* Unit Reflection (on the second page) /16

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| --- | --- | --- | --- | --- | --- |
|  | **Excelling** | **Achieving** | **Developing** | **Beginning** | **Incomplete** |
| **Thoughtfulness and Observations** | Evidence shows **exemplary** examples of thoughtfulness and observations | Evidence shows **good** examples of thoughtfulness and observations | Evidence shows the **development** stages of thoughtfulness and observation | Evidence is in the **beginning** stages of showing thoughtfulness and observation | Evidence is **not handed in** / complete |
| **Organization and Completion** | **All** projects from the unit are complete as outlined | **Many** projects from the unit are complete as outlined | **Some** projects show attempts at being completed | **Few** attempts were made to complete the unit requirements | **No** attempt has been made to complete the unit requirements |
| **Critical Thinking** | Content is rich, insightful analysis is evident, **clear connects are made** between the assignments and self concept | **Substantial evidence** of analysis has been shown between the assignments and self concept | The **developing stages of analysis** between the assignments and self concept is shown | The **beginning stages of connections** are shown between the assignments and self concept  | **No evidence** of analysis or connections made between the assignments and self concept |
| **Unit Reflection** **(fill out once the unit reflection on the second page is finished)** | Unit reflection shows **exemplary evidence** of communication and personal awareness | **Admirable evidence** of communication and personal awareness is shown in the unit reflection | Unit reflection shows the **development of evidence** of communication and personal awareness | Unit reflection shows the **beginning stages** of communication and personal awareness  | Unit reflection is **not complete** |

Unit Reflection

Now that you have completed your self-evaluation of your progress this term, please write a paragraph to reflect on your evaluation using at least three specific examples from your work. Connect your accomplishments from this unit to how confident you feel in applying for a job and having an interview. For example, do you feel that you could apply for a job with a complete cover letter and resume? Do you feel that you can appropriately communicate your skills and abilities in an interview? Are you now comfortable with your course selections that will happen soon for next year? What do you still want to learn?

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Teacher Comments:

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